

BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
June 24, 2019

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Stephen Gray
Brendan Murphy
Sean Coleman
Ardre Orie

BOARD CLERK

Bernadette Hanna
Veronica Lynn Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Elizabeth Keefe, Director of Special Services
Jake Jorgenson, Principal, MMS
Bennett Walshire, Principal, MES

TREASURER

Gary White

VISITORS

Payton Whitehead
Kate Whitehead
Carol McGill
Suzanne Dekorsi
Carine Lancaster

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:10 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, and Ardre Orie. Absent: Brendan Murphy.

PUBLIC COMMENTS - None

ADDITION of INFORMATION/DISCUSSION ITEMS

It was reported that one items be added to the discussion:

1. Set a date for goal creation.

ACTION ITEMS

Approval of Amended Budget 2019-2020

A motion was made by Denise Ide, with a second by Sean Coleman, to approve the FY19 Audit as presented. On a roll call vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie Nays: none. Absent: Brendan Murphy. The motion passed.

Inter-fund Permanent Transfer of Funds

A motion was made by Denise Ide, with a second by Sean Coleman, to approve the Inter-fund Permanent Transfer of Funds. On a roll call vote the following board members voted Aye: Ardre Orie, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Carissa CasbonLaTourette Nays: none. Absent: Brendan Murphy. The motion passed.

Support IASB Resolution on Equitable Funding for Public School SPED Placement

After Sean Coleman inquired about the rationale behind this resolution, a motion was made by Denise Ide with a second by Sean Coleman, to support the IASB resolution on Equitable Funding for Public School SPED Placement. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Brendan Murphy. The motion passed.

Approval of ARC Core Curriculum \$264,150

A motion was made by Denise Ide, with a second by Sean Coleman to approve the purchase of the ARC Core Curriculum in the amount of \$264,150. On a roll call vote the following board members voted Aye: Jim Guziak, Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray. Nays: none. Absent: Brendan Murphy. The motion passed.

Apple Professional Development \$27,200 for 8 days of PD

Dr. Lind Shared with The Board the district has documentation that 97% of the teaching staff developed plans based on their Apple Staff Development. A motion was made by Denise Ide, with a second by Jim Guziak to purchase the Apple Professional Development in the amount of \$27,200 for 8 days of PD. On a roll call vote the following board members voted Aye: Stephen Gray, Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman. Nays: none. Absent: Brendan Murphy. The motion passed.

Meal Pricing for the 2019-2020 SY

A motion was made by Denise Ide, with a second by Jim Guziak, to approve meal pricing for the 2019-2020 SY. On a roll call vote the following members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie, Carissa Casbon LaTourette. Nays: none. Absent: Brendan Murphy. The motion passed.

Classified Staff Salary Rates for the 2019-2020 SY

A motion was made by Denise Ide, with a second by Sean Coleman to approve the Classified Staff Salary Rates for the 2019-2020 school year. On a roll call vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie. Nays: none. Absent: Brendan Murphy. The motion passed.

Approval for Purchases over \$10,000

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide to approve purchases over \$10,000. Purchases include two color copiers from Techstar, replacement of indoor and outdoor units for MES kitchen walk-in freezer, increase for STEM Lab Furniture, bus cameras, classroom/office furniture, and additional low voltage wiring and installation for Wi-Fi upgrade. On a roll call vote the following board members voted Aye: Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide. Nays: None. Absent: Brendan Murphy. The motion passed.

Approve Annual Impact Agreement with Cottonwood Estates

A motion was made by Denise Ide, with a second by Sean Coleman to approve the Annual Impact Agreement with Cottonwood Estates. On a roll call vote the following board members voted Aye: Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak. Nays: none. Absent: Brendan Murphy. The motion passed.

Approve Job Description and Increase in Salary for Carly Kraft

A motion was made by Denise Ide, with a second by Ardre Orie to approve the job description and increase in salary for Carly Kraft. On a roll call vote the following board members voted Aye: Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak. Nays: none. Absent: Brendan Murphy. The motion passed.

School Treasurer's Appointment and Treasurer's Bond

A motion was made by Denise Ide, with a second by Jim Guziak to approve the school treasurer's appointment and treasurer's bond. On a roll call vote, the following board members voted Aye: Jim Guziak, Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray. Nays: none. Absent: Brendan Murphy. The motion passed.

Appoint Veronica Lynn Willis Board Clerk

A motion was made by Denise Ide, with a second by Sean Coleman to appoint Veronica Lynn Willis Board Clerk. On a roll call vote, the following board members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie, Carissa Casbon LaTourette, Sean Coleman. The motion passed.

Appoint Veronica Lynn Willis and Dr. Stephen Johns FOIA Officers

A motion was made by Denise Ide, with a second by Sean Coleman to appoint Veronica Lynn Willis and Dr. Stephen Johns FOIA Officer. On a voice vote all board members voted Aye. Nays: none. Absent; Stephen Murphy. The motion passed.

Approval of hiring Bernadette Hanna as Administrative Transition Support for up to 600 hours at a rate of \$37.44 per hour

A motion was made by Denise Ide, with a second by Jim Guziak, to approve the hiring of Bernadette Hanna as Administrative Transition Support for up to 600 hours at a rate of \$37.44 per hour. On a roll call vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Ardre Orie. Nays: none. Absent: Brendan Murphy. The motion passed.

Consent Agenda

At the request of Board President, Carissa Casbon LaTourette, the Semi-Annual Review of Closed Session Minutes was pulled from the Consent Agenda. A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide to approve the remaining items of the Consent Agenda. On a roll call vote the following board members voted Aye: Ardre Orie, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide. Nays: none. Absent: Brendan Murphy. The motion passed.

The Consent Agenda included:

Approval of Minutes

- Regular Board Meeting of May 20, 2019
- Closed Session Meeting of May 20, 2019
- Committee of the Whole Meeting of June 10, 2019
- Closed Session of June 10, 2019

Treasurer's Report and Approval

Bill Approval and Payment Authorization

Activity Account

Semi Annual Review of Closed Session Minutes

Destruction of Recordings of Closed Session Minutes Older than 18 Months

Personnel Report

Termination: Scott Bretthauer – Bus Driver

Employ: Julie Hayes - 1.0 FTE Administrative Assistant
 Emma Heelan - 1.0 FTE LD/ED Teacher MMS, pending background check results
 Kayla Radtke - 1.0 FTE LD/ED Teacher MMS, pending background check results
 Jonathan Welsch - 1.0 FTE Paraprofessional
 Stephen Sikorski – Substitute Bus Driver

Summer Custodial

Kathy Gardner	Patrick McMahon
Matthew Smith	Rachael Speck
Larry Souder	Dawn Swindle

ESY Bus Drivers

Kathy Gardner	Larry Souder
Brian Mellinger	Millie Trbovic

Melissa Ramirez	Kathy Usmiller
SueAnna Scribner	Melissa Welch

ESY Bus Aides	
Caitlin Bethancourt	Cindy Sodt

FMLA:

Dana Booker - 1.0 FTE SLP Teacher, MES
Kelly Piekarz - 1.0 FTE Grade 5 Teacher
Michelle Krupa - 1.0 FTE Grade 5 Teacher

It was noted that Gary White exited the meeting at 7:40 PM

Semi-Annual Review of Closed Session Minutes

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide to approve the Amended Semi-Annual Review of Closed Session Minutes with a pull of the May 13, 2019, minutes. On a voice vote all members voted Aye. Nays: none. Absent: Brendan Murphy.

INFORMATION/DISCUSSION

Freedom of Information Act Requests (FOIA)

Heat & Frost Insulators Local 17 - Requested the updated email address of FOIA Officer(s)

The Agenda Calendar

Carissa Casbon LaTourette made changes to the agenda calendar which is on the Google drive. After reviewing five years of board minutes combined with the IASB recommendations the calendar was constructed. Goal discussions were added and the board made the decision to post the document on the website for the public.

Construction Change Orders

Dr. Stephen Johns informed the board the Camosy Change Order included the first four items listed and the install of the Mortise security locks is for 22 doors, not 2 doors.

Meeting Date for Goal Creation

Carissa Casbon LaTourette informed that board of the need to set a meeting date for goal creation. August 19, 2019, board members will conduct the special open meeting at 7:00 PM at MES.

Policy Committee

Sean Coleman and Ardre Orie are the two board members who will be on the Policy Committee.

FUTURE AGENDA ITEMS

- 3-D Printers
- Emergency Management Plan MES/MMS
- Parent-Student Handbook Changes

BOARD REPORTS

None

SUPERINTENDENT REPORT

Dr. Lind will be sworn in Thursday, June 27, 2019, as a Board Member for SEDOL at its Executive Board Meeting.

Two teachers are in Puerto Rico at their own expense teaching teachers how to use technology in their classroom. In the past other teachers have done comparable teaching trips; Carol McGill went to New Mexico, Sandy Jacobs went to Nigeria and taught Love and Logic.

BUSINESS OFFICE REPORT

None

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to enter into Closed Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

On a roll call vote the following board members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Andre Orie, Carissa Casbon LaTourette. Nays: none. Absent: Brendan Murphy. The motion passed and the Board entered Closed Session at 8:20 p.m.

It was noted that all visitors exited the meeting at this time.

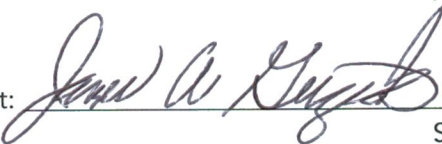
A motion was made by Denise Ide, and seconded by Jim Guziak, to exit Closed Session and return to the Regular Board Meeting. On a voice vote, all Board Members present voted Aye. Nays: none. Absent: Brendan Murphy. The motion passed. The Closed Session ended at 9:18 p.m.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Brendan Murphy. The motion passed. The Regular Meeting adjourned at 9:19 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: 
President

Attest: 
Secretary

July 29, 2019
Date